Initial and Ongoing Evaluation & Eligibility

Purpose: Record medical findings and developmental scores, initial referrals for assessments of developmental domains, and verification of initial and ongoing eligibility.

Procedure: Service Coordinator updates upon receipt of each PLE report and prior to each IFSP meeting.

Primary Level Evaluation

Medical PLE Date: mm/dd/yyyy physician/advanced registered nurse practitioner signed report.

Established Risk Condition: If identified, name and ICD-9 code as written on medical PLE.

Hearing Screening: Write <u>Concern</u> if medical PLE indicates concern or write <u>OK</u> if no concern indicated.

Vision Screening: Write <u>Concern</u> if medical PLE indicates concern or write <u>OK</u> if no concern indicated

Health Status: Write <u>Medically Fragile</u> if medical PLE indicates or write <u>OK</u> if no concern indicated.

Developmental PLE Date: mm/dd/yyyy of report.

Communication/Motor/Adaptive/Social-Emotional/Cognitive Score: Standard Deviation score for total area for each of the five domains as identified on report.

Initial Assessment Referral Date: mm/dd/yyyy referral made for assessment of area if score below −1.0 standard deviation. (A referral should only be made the first time the score falls below -1.0 standard deviation on the developmental PLE.)

Initial Eligibility: Mark the appropriate box to reflect the Eligibility Criteria that the child met at the initial IFSP.

Initial IFSP Date: mm/dd/yyyy of initial IFSP meeting.

Established Risk Condition & ICD-9: Enter name & code as identified in medical PLE report.

Developmental Areas: Write the scores for the domain(s) that are at least 1.5 standard deviations below the mean

Continued Eligibility: *Based on the information entered in the above tables, the service coordinator indicates which of the six criteria the child currently meets. Use separate column for each meeting beginning on the left.*

IFSP Date: mm/dd/yyyy of meeting in appropriate row as indicated by the current PLE.   **Team Action:** Proceed across row to the appropriate action.

Develop IFSP: IFSP team meets to complete all appropriate pages as identified by child's needs and age.

Develop IFSP for PSC & Outside Services: Service Coordinator and family meet to complete the following: **General Family Information**, **Medical Information**, **Present Level of Development**, **Your Family and Childcare Routines**, **Family Identified Priorities and Concerns**, and **Child and Family Transition Plan** as appropriate to meet the family's needs.

Transition to Community Resources: Service Coordinator notifies providers within three (3) days that child's development is no longer significantly delayed and that payment for services through KEIS will end at the expiration of the current IFSP. Service coordinator sets up meeting with team to finalize referrals to programs and services identified on **Child and Family Transition Plan** page.